
BAI Bragonier & Associates Inc.

Courses and Dates - Toronto

	Spring 2020	Fall 2020	Winter 2020
Working Paper Fundamentals	01 June <i>Monday</i>	14 September <i>Monday</i>	07 December <i>Monday</i>
CaseView Fundamentals	02 June <i>Tuesday</i>	15 September <i>Tuesday</i>	08 December <i>Tuesday</i>
CaseView Advanced	03 June <i>Wednesday</i>	16 September <i>Wednesday</i>	09 December <i>Wednesday</i>

Course / Seminar Information

CaseWare Fundamentals (WPF) is a comprehensive course designed to teach you how to effectively use the software to control your engagement working papers and your client's write-ups (if required). This class will enable you to have immediate hands-on experience with some of the key features of the software. Exercises will include all aspects involved in the preparation of a working paper file to be able to produce a grouped trial balance with supporting documentation.

CaseView Fundamentals (CVF) is designed to teach the skills required to create (and then maintain) standard client ready documents. You will come to appreciate CaseView as a tool to generate financial statements and also any client ready documents linked to any CaseWare Working Paper data by covering the software's foundation tools including almost all formatting features, cells, CaseWare database links, etc.

CaseView Advanced (CVA) is designed to entrench you in the unique and well-developed content management features of this powerful software. You will leave this course with an enhanced vision of the 'template' methodology upon which you can maximize your profit potential. You will learn how and why this sophisticated software package can produce financial documents with better efficiency and better quality control than those produced using a 'name brand' word processor.

Additional Information

Be sure to visit bragonier.com for further information regarding BAI's course structure and content! We would also be pleased to create a customized training session to meet your firm's specific needs.

Course registration is not confirmed until paid in full.

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2020 Spring – Fall – Winter Fees and Discounts for Instructor Led Training

	1 st Person/1 st Course	Discount**	2 nd + Person/Course
Public – Full day	595	(50)	545
On-Site – Full day*	295	-	295

* All BAI instructor led courses and seminars are available on-site. On-site sessions have a minimum 8 person charge (minimum 6 person charge in the GTA). Laptop computers are available for on-site courses at an additional charge of \$50 per person.

** Discounts are given on the second and subsequent course and/or the second and subsequent participant in instructor led training when registered from the same firm at the same time.

Cancellation Policy

The registration fee will be refunded, in full, if written cancellation is received up to two (2) weeks prior to the course or seminar date. After this time, half the course/seminar fee will be refunded up to three (3) working days prior to the course or seminar date. The course or seminar fee is forfeited if written cancellation is not received prior to three (3) working days before the scheduled date. There is no charge for substitutions.

Firm Name _____

Contact _____ *Phone* _____

Address 1 _____ *Fax* _____

Address 2 _____ *City* _____

Province _____ *Postal* _____ *Email* _____

Name of Participants	Course	Location	Date	Cost
SUB-TOTAL				
13% HST				
TOTAL				

Credit Card Authorization			
<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard	<input type="checkbox"/> AMEX	
Name on Card		Card #	Expiry date
		Signature	